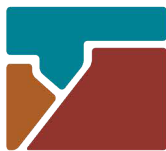


462 Ute Ave.
Grand Junction, CO
81501

☎ 970.242.0971



MUSEUMS of WESTERN COLORADO

- CROSS ORCHARDS
- DINOSAUR JOURNEY
- MUSEUM of the WEST

Cross Orchards Market

Regular Season: June 15th - October 12th, Wednesdays and Saturdays from 8:00am - Noon, 3073 Patterson Rd.

Vendor/Business Name: _____

Type of Vendor: _____ Vendor Website: _____

Responsible Party: _____ Today's Date: _____

Phone: _____ Email: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Describe the sales or activity you propose in detail. ***All items or promotions must be listed:*** _____

Describe any equipment that you will be using during the market (e.g., generator, charcoal grill, roaster): _____

Do you require electricity (please note we have limited electrical outlets; it will dictate vendor location): YES NO

List length of serving area (Food Carts Only): _____

Cross Orchards Market is behind a pay gate during Fall Day on the Farm, currently scheduled for **October 19th, 2024**. Some vendors prefer not to participate when the market is behind an admission pay gate. ***Will you participate in Fall Day on the Farm Oct. 19th?*** YES NO

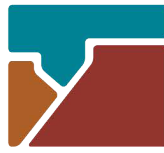
Vendor spaces for F.A.R.M. vendors are approximately 10'x20' long. Vendor space for all other vendors are 10'x 10'. Exceptions are available. Please note if you would like more than one space for your vendor type.

Vendor Rates and Fees:

- X Standard Vendor, Full Season (June 15 - Oct 12): **\$300.00**
- X Standard Vendor, One Day: **\$40.00** Date(s): _____
- X Nonprofit, One-time Fee (includes ability to participate in full season) **\$50.00** Date(s): _____
- X Food Truck, One Day: **\$25.00** Date(s): _____
- X Food Truck, One Month (four consecutive days): **\$80.00** Date(s): _____
- X Electricity Use, One-time Fee **\$10.00**

Total Due: _____





MUSEUMS of WESTERN COLORADO

Cross Orchards Rules and Regulations

Cross Orchards is a historic site and must be kept as it is to preserve the unique beauty and history of the site for generations. The Cross Orchards Barn is on the National Historic Register. The Museums of Western Colorado is a family-friendly non-profit institution. To keep these spaces safe for everyone, we have created rules for operation.

This agreement shall be covered by and interpreted under the laws of the state of Colorado and the exclusive jurisdiction and venue for any legal proceeding shall be Mesa County, Colorado. If an unresolved dispute occurs, with regard to the use of the premises or under this agreement, the prevailing party shall be entitled to reimbursement of its attorney fees and costs. This agreement shall become effective as of the date it is fully executed by both parties.

By initialing each section below, I signify that I have read, understand, and accept the Cross Orchards Rules and Regulations for the 2024 Cross Orchards Market Season. By initialing each section, I also accept full responsibility for all those participating in this event associated with my business and agree that they will abide by the Cross Orchards Rules and Regulations.

Responsible Party: _____

Signature: _____ **Date:** _____

Cross Orchards Historic Site is owned and operated by the Museums of Western Colorado (MWC). The Cross Orchards Market is a joint venture between MWC and the Farm and Ranch Market (FARM). Local farmers may contact FARM for applications. All other vendor inquiries must be directed to the MWC Outreach and Rental Coordinator and Curator of Cross Orchards.

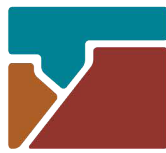
Rules and Regulations: { _____ }

1. Site Regulations:

- a. Do not smoke on the historic site or in the Cross Orchards Market booth spaces. Smoking is allowed in the parking area west of the historic property only.
- b. Do not climb on the old automobiles, trucks, trestles, or trees.
- c. Do not cause damage to any community use items or artifacts.
- d. Do not use rice, confetti, flower petals, glitter, or helium balloons at your booth during your market season.
- e. Do not pick flowers, fruits, or vegetables.

2. Appropriate Wares:

- a. Products of a political nature, featuring profanity, or not interpreted as following federal law will not be allowed for sale or display at the Cross Orchards Market.
- b. The Cross Orchards Market's goal is to celebrate the agricultural abundance and creativity of our local community. As such, the market limits its definition of appropriate wares to products that are **handmade**, not manufactured by other companies and resold.
 - i. Commercially manufactured products bought from outside businesses are not allowed. Exceptions include commercially produced stickers featuring the artisan's original work, etc.
 - ii. Products such as artisan-made work produced by an outside or outsourced artisan are not allowed, even if appropriate credit is given.
 - iii. Vendor products can contain components that are not fully made by the seller but *must* be altered by the seller to create a unique, hand-crafted final product.
 - iv. The Outreach and Rental Coordinator and Curator of Cross Orchards have the final determination on products that can be sold in the Cross Orchards Market.



MUSEUMS of WESTERN COLORADO

- c. Produce may be sold *only* by local farms or nurseries. If a farmer wishes to participate in the market, the group must complete the application process through FARM. A farm or nursery is defined as a business that sells vegetables, fruits, and other edible farm products to a consumer market (not a home garden or home orchard). FARM has the final determination on farms and nurseries appropriate to the market.
3. Conduct:
 - a. Cross Orchards Market vendors agree to be kind and courteous to other vendors at the market. Negative comments affect the entire market. Vendors agree to not diminish the products of other vendors, realizing that the Outreach and Rental Coordinator and Curator of Cross Orchards have screened vendors for admission to the market.
 - i. Vendors found engaging in poor conduct will receive one (1) warning. Vendors found engaging in poor conduct a second time will be asked to leave the market without a refund.
 - b. All vendors are responsible for keeping their area clean and leaving it clean when closing for the day. Failure to keep your booth space clean may result in vendor termination without refund.
 - c. Subletting of booth space at the Cross Orchards Market is prohibited. All interested parties must formally apply to participate in the 2024 Cross Orchards Market season.
 - d. The sharing of booth space must be approved by the Outreach and Rental Coordinator and Curator of Cross Orchards and is limited to two groups. May only be shared by individuals/groups with similar or complementing products. Each group must provide a State of Colorado sales tax license.
 4. Set-Up
 - a. The Cross Orchards Market will run from 8:00am to 12:00pm from Saturday, June 15th, to Saturday, October 12th, 2024. All non-FARM vendors will be provided with a 10' x 10' vending space.
 - b. Vendor set-up will begin no earlier than 7:00am each market Wednesday and Saturday.
 - c. All vendors must be set up and ready for business by 8:00am.
 - d. Vendors may park close to their booth to unload merchandise, but all support vehicles must be unloaded and away from the main market area by 8:00am. No vehicles will be allowed in the market area between 8:00am and 12:00pm.
 - i. Vendors should unload their tent and merchandise, park their vehicles, and then set up their tents to keep the market area as free as possible for other vendors to pull in.
 - ii. Ample parking is available in the back lot of Cross Orchards. Please reserve all prime market parking spaces for visitors so that we may provide quality customer service to all people visiting the Cross Orchards Market.
 - e. Vendors must provide their own 10' x 10' pop-up tents.
 - i. Tent weights must be used to maintain safety in various weather conditions.
 - f. Vendors using electricity are responsible for securing all extension cords so that they do not become a tripping hazard.
 - g. Vendors may not spread out; they must fit in the designated space assigned to them. If additional space is needed, it must be purchased.
 - h. Signs may be placed only in front of the vendor's booth.
 - i. If a vendor has not checked in by 8:15am, MWC reserves the right to put another vendor in the space for the day, with the purpose of enhancing the flow and appearance of the market.
 5. Clean-Up
 - a. The market ends at 12:00pm, and vendors may begin taking down their booth no earlier than 12:00pm. If vendors sell out of their products, they must leave their booth up until the close of the market.
 - b. During clean-up, vendors should pack up their merchandise, take down their tent, and then pull in to pack up to allow all market participants to leave as soon as possible.
 6. Sales Tax
 - a. All vendors are responsible for collecting sales tax and reporting taxes to the federal government. MWC does not collect vendors' sales tax. All vendors must provide a current sales tax license for the City of Grand Junction and the State of Colorado with their application.



7. Food Vendors

- a. Food trucks may use electrical outlets throughout the property. These outlets are limited and are only available in designated areas.
- b. All vendors serving food must begin their food clearance with the City of Grand Junction and submit their letter from the county before they will be accepted to participate in the Cross Orchards Market.
- c. Vendors must bring their own water supplies and are responsible for water disposal.
- d. Vendors must meet all requirements of the State of Colorado Public Health Department.
- e. We give preference to food vendors who wish to operate under the Colorado Cottage Food Act to those who prepare their food in a commercial kitchen. Products must be approved by the Outreach and Rental Coordinator and the Curator of Cross Orchards.

8. Attendance

- a. Vendors that sign up for a full market season may not miss more than three (3) market days (except for family emergencies).
- b. Vendors who would like to sign up for the market but will miss more than three (3) market days are welcome to sign up on a week-by-week basis. If a vendor signs up for a full market season and unexpectedly must miss more than the allotted three markets, that vendor will pay full price for the additional markets they miss.

9. Booth Assignment

- a. Vendors from the previous season in good standing will have priority to return to their space; we also consider the number of consecutive markets attended during the previous season, the order of applications received, the duration of participation for the season, and the fit for the layout for the market. Vendors participating on individual Saturdays may not get the space they request if it is occupied by a full-time vendor.

10. Contact and Complaints Procedure

- a. For questions or concerns that may arise during the day of the Market, you may contact the Curator of Cross Orchards, Matt Darling, at (970) 261-7829.
- b. Complaints should be directed to the Curator of Cross Orchards and the Outreach and Rental Coordinator. All complaints will be reviewed by both FARM and MWC.



462 Ute Ave.
Grand Junction, CO
81501



■ CROSS ORCHARDS
■ DINOSAUR JOURNEY
■ MUSEUM of the WEST

☎ 970.242.0971

MUSEUMS of WESTERN COLORADO

Museums of Western Colorado Required Paperwork:

The following checklist must be completed to become a market vendor. To be placed in the market the week of the event, all paperwork and fees must be in our office and paid at least 72 hours before the market date. Vendors committing to the whole season will get location preference. You will be contacted regarding your acceptance or nonacceptance to the 2024 Cross Orchards Market within 7 business days.

All Vendors:

- { } Completed application, with signature
- { } Sales tax license (_____ City of GJ
_____ State of CO)

Additional Paperwork:

- { } Arts/Crafts vendors: Photos of merchandise
- { } Food vendors: On GJ approved special events list
- Non-Profits: Copy of Tax-Exempt status letter

Important Information:

- Sales tax licenses are required to become a vendor. Please note, Cross Orchards does not collect sales tax for vendors. If you have questions, please visit: <https://tax.colorado.gov/how-to-apply-for-a-colorado-sales-tax-license>
- Food vendors must be on the Grand Junction 2024 approved special events list. Please check your status here: <https://www.gjcity.org/638/Approved-Food-Vendors>
- Please review Rules and Regulations of the Cross Orchards Farm Market before signing and submitting your application. Return completed applications and payment as soon as possible to reserve your spot. We recommend that you make a copy of this form for your records before submitting it to Museums of Western Colorado.

I am applying for a space in the Cross Orchards Farm Market. I have read and understand all the rules put forth by the Market in the Rules & Regulations. ***I understand that there is a 72-hour cancellation policy. I agree to make this arrangement. There will be a \$35.00 no show fee without at least 72 hours' notice.***

I understand there are NO REFUNDS, and the market will go on rain or shine. If a cancellation notice is given, another date may be substituted.

Participant agrees to hold harmless the Museums of Western Colorado, its officers, employees, and volunteers from any claims for damage to property or injury to persons which may arise from, or be occasioned by, any activity carried on by me or by others in my control within the Cross Orchards Market and to indemnify the Museums of Western Colorado, its officers, employees and volunteers against any claim, loss judgement or action of any nature whatsoever, including reasonable attorney fees, that may arise from or be occasioned by any activity carried on by me or others in my control within the Cross Orchards Market.

Print Name: _____

Signature: _____ Date: _____

Thank you for your interest in participating in the 2024 Cross Orchards Market.

Please return this application to:

462 Ute Avenue
Grand Junction, CO, 81501
awiuff@mowc.co
970-242-0971 ext. 218