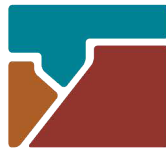


462 Ute Ave.
Grand Junction, CO
81501

☎ 970.242.0971



MUSEUMS of WESTERN COLORADO

■ CROSS ORCHARDS
■ DINOSAUR JOURNEY
■ MUSEUM of the WEST

Cross Orchards - Heritage Festival
October 19th, 9:00am - 3:00pm, 3073 Patterson Rd.

All vendors are expected to stay for the full event time of 9:00am-3:00pm, there will be no early departure from the event.

Vendor/Business Name: _____

Type of Vendor: _____ Vendor Website: _____

Responsible Party: _____ Today's Date: _____

Phone: _____ Email: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Describe the sales or activity you propose in detail. **All items or promotions must be listed** (attach separate page if necessary):

Describe any equipment that you will be using during the market (e.g., generator, charcoal grill, PA system):

Do you require electricity (please note we have limited electrical outlets; it will dictate vendor location): YES NO

List length of serving area (Food Vendors Only): _____

Vendor spaces are approximately 10'x10'. Exceptions available upon advanced notice. Please note if you would like more than one space for your vendor type. Non Profit vendors will be housed inside the packing shed, you will not need a shade tent for your space.

Vendor Rates and Fees:

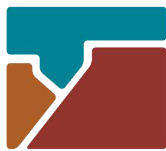
For Profit Entity: \$40.00 vendor fee

Nonprofit vendor: Free, no fee

Total Due: _____



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MUSEUMS of WESTERN COLORADO

Museums of Western Colorado Required Paperwork:

The following checklist must be completed to become an event vendor.

Please provide proof of sales tax licensure, non-profit status, proof of liability insurance, and photos of merchandise with completed application.

All Vendors:

- { } Completed application, with signature
- { } Fee, if applicable

Additional Paperwork:

- { } Arts/Crafts vendor: Photos of merchandise
- { } Food vendor: GJ approved food vendor status
- { } Non-Profit: Copy of Tax-Exempt status letter
- { } Proof of Liability Insurance/COI
- { } Sales Tax License (_____)

Important Information:

- Sales tax license required to become a vendor. Cross Orchards does not collect sales tax for vendors. If you have questions, please visit: <https://tax.colorado.gov/how-to-apply-for-a-colorado-sales-tax-license>
- Food vendors must be on the Grand Junction approved special events list. You can check your public status here: <https://www.gjcity.org/638/Approved-Food-Vendors>
- Please review Rules and Regulations of Cross Orchards before signing and submitting your application. Return completed applications and payment as soon as possible to reserve your spot. We recommend that you make a copy of this form for your records before submitting to Museums of Western Colorado.

I am applying for a space in Cross Orchards' 2024 Heritage Festival. I have read and understand all the rules put forth in the Rules & Regulations. ***I understand that there is a 72-hour cancellation policy. I agree to make this arrangement. There will be a \$35.00 no show fee without at least 72 hours' notice. I understand there are NO REFUNDS, and the event will go on rain or shine.***

Participant agrees to hold harmless the Museums of Western Colorado, its officers, employees, and volunteers from any claims for damage to property or injury to persons which may arise from, or be occasioned by, any activity carried on by me or by others in my control within Cross Orchards' Heritage Festival and to indemnify the Museums of Western Colorado, its officers, employees and volunteers against any claim, loss judgment or action of any nature whatsoever, including reasonable attorney fees, that may arise from or be occasioned by any activity carried on by me or others in my control within Cross Orchards' Heritage Festival.

Print Name: _____

Signature: _____

Date: _____

Thank you for being a partner with Cross Orchards' Heritage Festival.

Please return this application to:

Museums of Western Colorado Administration Offices

462 Ute Ave, Grand Junction, CO 81501

awiuff@mowc.co

970-242-0971 ext. 218



Cross Orchards Rules and Regulations

Cross Orchards is an historic site and must be kept as it is to preserve the unique beauty of the site for generations to come. The Cross Orchards Barn is on the National Historic Register. To help keep these spaces safe, we have created rules for operation.

This agreement shall be covered by and interpreted under the laws of the state of Colorado and the exclusive jurisdiction and venue for any legal proceeding shall be Mesa County, Colorado. If an unresolved dispute occurs with regards to the use of the premises or under this agreement, the prevailing party shall be entitled to reimbursement of its attorney fees. This agreement shall become effective as of the date it is fully executed by both parties.

By initialing each section below, I signify that I have read, understand, and accept the Cross Orchards Rules and Regulations. By initialing each section, I also accept full responsibility for all members of my organization participating in this event and agree that they will abide by the Cross Orchards Rules and Regulations.

Responsible Party: _____

Signature: _____ Date: _____

Rules and Regulations { _____ }

1. Barn Regulations:
 - a. When decorating for your event, no permanent attachments may be used.
 - i. Expressly prohibited attachments are nails, screws, tacks, and staples.
 - ii. You are able to use tie wraps or wire to secure your decor.
 - b. Cross Orchards has rustic ladders, fruit crates, and galvanized tubs available for decoration at no additional charge (community use items).
 - c. Do not smoke on the historic site. Smoking is allowed in the main parking area west of the historic property only.
 - d. Do not use candles or any type of open flame in Barn, only catering chafing flames are allowed.
 - e. Do not use misters in Barn.
 - f. Do not use heaters in Barn.
2. Site Regulations
 - a. Do not climb on the old automobiles, trucks, the trestle, or trees.
 - b. Do not cause damage to any community use items or artifacts.
 - c. Do not use rice, confetti, flower petals, glitter, or helium balloons.
 - d. Do not pick flowers, fruits, or vegetables.
 - e. Do not go above five miles per hour (5 mph) when driving on museum grounds.
3. Food trucks are able to use electrical outlets throughout the property. These outlets are limited and only in designated sites. Please communicate if you need access to electrical outlets on your event application.
4. All food and perishable items that may attract pests or animals must be stored in refrigerators or disposed of in trash bins before leaving for the night. Trash cans will be located across Cross Orchards Historic Site for use by event vendors and the public.



General Rules { _____ }

1. You agree to hold harmless and indemnify the MWC from all claims of liabilities and damages and/or suits for or by reasons of any injury, or death to any person or property of the person(s) from any cause or causes whatsoever while in or upon said premises or any activity carried on by the parties in connection herewith, you hereby covenant and agree to indemnify, defend, save and hold harmless the MWC agents and employees from all liabilities, charges, expenses and costs on account or by reason of any such injures, deaths, liabilities, claims, suits or losses however occurring or damages growing out of the same.
2. The MWC shall not be held liable for failure to carry out the function due to weather, fire, electrical failure, any force majeure, or other condition beyond its reasonable control.
3. You agree to be bound by the Rules of Museums of Western Colorado (MWC) as they may be amended from time to time. Failure to comply with rules set forth in this contract may result in your event participation being terminated by site security and/or management.
4. You will be responsible to conduct yourself in an orderly manner and comply with the rules of MWC. You assume full responsibility for the conduct of all persons in attendance with your organization and for any damages or loss incurred therein.
5. The MWC and its representatives reserve the right to refuse the patronage and service of any party and/or individual that does not comply accordingly.
6. Any changes, additions, stipulations, or deletions will not be considered agreed to or binding on the other party unless such modifications have been initialed or otherwise approved in writing.
7. Any non-private function occurring on MWC property will need to submit all promotional material for approval to MWC PR Manager.
8. Should the tenant wish to promote the event or those involved on social media platforms during or after the event's occurrence, all content must be submitted to MWC PR Manager, and approved prior to publishing.

Compliance with Law { _____ }

1. This agreement is subject to all applicable federal, state, and local laws up to and including health and safety codes, alcoholic beverage control laws, Americans with Disability laws and the like.
2. No alcoholic beverages will be served to underage guests (under 21) under any circumstances.
3. No alcoholic beverage may be sold or traded on the premises, in any manner except by a liquor vendor with a traveling license.

Equipment and Event Set-Up { _____ }

1. Although we will be available to assist you with facility-related questions, you are solely responsible for making all arrangements regarding the delivery and set-up of your organization's booth space and any related items. The MWC is not responsible for any equipment delivered to or picked up from the site for the event.
 2. Vendor booths and tents must be placed in a pre-approved location chosen by MWC management for the event. Event maps will be disseminated to vendors at least two weeks in advance of the 2024 Heritage Festival.
 3. All equipment must be set up and removed from museum premises within designated hours. The front gate of Cross Orchards will open at 8:00am on Saturday, October 19th for vendor set-up. All vendors are expected to have their booths set up at the event start time and stay for the full event time of 9:00am-3:00pm. There will be no early departure from the event. Vendors must be prepared to have all event equipment and vehicles removed from museum premises by 5:00pm, Saturday, October 19th.
-



4. A limited number of members from your organization will be able to enter the Heritage Festival free of charge after 9:00am. We will supply your organization with four 2024 Vendor Passes for free entry. Members of your organization arriving after the event start time of 9:00am that do not present a 2024 Vendor Pass will be subject to pay standard event admission.

Payment and Cancellation Policy { _____ }

1. Your organization's booth space will not be held until all portions of the 2024 Heritage Festival Vendor Contract are completed in full and returned to the Museums of Western Colorado with a \$40 vendor fee or proof of non-profit status.
2. The MWC has a 72-hour cancellation policy for the 2024 Heritage Festival. A \$35 no-show fee will be invoiced to your organization without 72 hours' notice. Cancellations prior to 14 days in advance of the event will have their vendor fee refunded. Cancellations without a minimum of 14 days' notice will not be eligible for a vendor fee refund.

Insurance { _____ }

1. When booking our site, please consider that you are required to have insurance at your expense. Premiums for this type of coverage can range from \$200-\$500.
2. The renter, at the renter's expense, shall maintain general liability insurance, including bodily injury and property damage insuring the tenant and the MWC with minimum coverage as follows:
 - a. A policy with minimum coverage of one million (\$1,000,000.00) dollars per occurrence and two million (\$2,000,000.00) dollars in the aggregate.
 - b. If alcohol is to be provided or served, the tenant's insurance policy must include liquor liability coverage and so state in proof of insurance provided to MWC.

